

**Walton Community Health Improvement Partnership (WCHIP)**

**“A Healthy Walton Begins Today – Join the Movement!”**

**January 20, 2016**

[http://www.floridahealth.gov/chdwalton/Community\\_Health/Community\\_Health.htm](http://www.floridahealth.gov/chdwalton/Community_Health/Community_Health.htm)

Walton Community Health Improvement Partnership		AGENDA	
Date: January 20, 2016		Time: 9:00 – 11:30	
Leader: Brandi Gill		Facilitator:	
Recorder(s): Brandi Gill		Timekeeper:	
Attendees: Please sign in... See scanned sign in sheet			
Meeting Purpose: Mobilizing for Action through Planning and Partnerships (MAPP) – a strategic approach to community health improvement. <a href="http://www.myfloridaMAPP.com">www.myfloridaMAPP.com</a>			
	Topic	Who?	Time
845	Meet and Greet	All	-
900	<p><b>1.0 Introduction and Housekeeping -</b></p> <ul style="list-style-type: none"> <li>Participants will understand meeting purpose</li> <li>Assign meeting roles and responsibilities, ‘housekeeping’, sign-in sheet, handouts, evaluations</li> </ul> <p>Minutes approved from November meeting.</p> <p><b>Action Item: Review minutes last meeting</b></p>	<p>Brandi Gill</p> <p>Holly Holt</p>	10
910	<p><b>2.0 Partner Updates &amp; Announcements</b></p> <ul style="list-style-type: none"> <li>DOH-Walton, WCHIP Steering Committee Updates Holly Holt gave information on the planning grant that the City has been given. More meetings to take place in April and May. Contact City of DFS for more information.</li> <li>New program / agency announcements Kay Brady advised of the AARP tax sessions that will be going on all over the county. This has no age limitation and is a free service. Christ Mitchell reminded that the Affordable Care Act open enrollment is going on. Kathryn Barley gave notice that FDOH Walton now has 2 Diabetic Health Educators available. Holly Holt spoke about the new sealant program in WDE and MSE. Also that FDOH Walton has taken over WIC. Cheryl Stacey has parenting classes available through SHHEC. Tom Baker notified that HUD application process is open and they also have funds available to help homeless veterans.</li> </ul>	All	30
925	<p><b>3.0 Review Strategic Priorities – Brief report from Workgroups leads</b></p> <ol style="list-style-type: none"> <li>Improve healthy behaviors. No new updates. Continuing to monitor, the literacy bench was vandalized again but the county has since put back together.</li> <li>Increase use of screening services, preventive services and / or primary care services.</li> <li>Increase awareness of local resources.</li> </ol>	<ul style="list-style-type: none"> <li>o Eva Wise</li> <li>o Holly Holt</li> <li>o Bryan Callahan</li> </ul>	15 15 15
940	<p><b>4.0 MAPP Assessments</b></p> <ol style="list-style-type: none"> <li><b>Conduct</b> – Local Public Health System Assessment (LPHSA) to be done February 16 and/or 17<sup>th</sup> beginning at 8:30 here at FDOH Walton Representatives from Law Enforcement, Emergency Management, Hospitals, etc. will be invited to attend via email.</li> </ol>	<ul style="list-style-type: none"> <li>o Holly</li> </ul>	15
	<p><b>5.0 CHNA</b></p> <ul style="list-style-type: none"> <li>Update: Waiting to hear back from Sacred Heart. Materials will be shared once</li> </ul>	Brandi	

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	made available. <ul style="list-style-type: none"> <li>Health Summit-Steering Committee decided to change the Summit from Spring to Fall. More information will be available soon.</li> </ul>		15
	<b>6.0 Charter</b> <ul style="list-style-type: none"> <li>See attached Charter for WCHIP partners.</li> </ul>	Brandi	10
1115	<b>7.0 Wrap Up, Next Steps, Meeting Evaluation</b> Group advised of Website and the notice that we plan to start using it for minutes, Agenda's, announcements, etc.	Brandi	-
-	<b>NEXT WCHIP MEETING IS Wednesday, March 16, 2016</b> Next WCHIP Steering Committee Meeting: no meeting in February (LPHSA)	Brandi	-

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**MEETING EVALUATION**

Please evaluate the meeting today. If you respond NO to a question, please explain and offer suggestions for improvement. Thank you.

			YES	NO
1	Purpose	I clearly understand the purpose of the meeting today and what we are trying to accomplish.	9	
2	Agenda	The agenda was well planned and organized.  *Time of day and time allotted doesn't match-Negative comment	8	1
3	Limits	We stayed on task and focused at this meeting.	7	2
4	Rules of Conduct	Rules of conduct (ground rules) were followed today.	7	
5	Outcome(s)	This was an important and productive meeting.	8	1
6	Outcome(s)	Today's meeting was worthwhile to me. (One with no response)	8	0
7	Evaluation	WWW (What Went Well) or strengths of meeting <ul style="list-style-type: none"> <li>• Workgroup meeting</li> <li>• Information Received</li> <li>• Learning all the resources available</li> <li>• Information given</li> </ul>		
8	Evaluation	WCHGB (What Could Have Gone Better) or weaknesses of meeting <ul style="list-style-type: none"> <li>• Very well planned</li> <li>• A couple of individuals got off track, try to keep them to minimum. I know that's hard!</li> <li>• Focus-got off topic a lot</li> </ul>		
9	Evaluation	What ideas to do you have to improve our partnership meetings? <ul style="list-style-type: none"> <li>• Ability to make a difference</li> <li>• It is good.</li> <li>• Control the "rabbit trails" a little better.</li> </ul>		
10	Overall	Overall, how would you rate the meeting today? (Circle one.) Poor                  Fair                  Good 4                  Excellent 3		
<b>Other comments:</b> <ul style="list-style-type: none"> <li>• Great meeting</li> <li>• This was my first meeting and it was very helpful for me with all the resources available.</li> </ul>				