

**Walton Community Health Improvement Partnership (WCHIP)**

**“A Healthy Walton Begins Today – Join the Movement!”**

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[http://www.floridahealth.gov/chdwalton/Community\\_Health/Community\\_Health.htm](http://www.floridahealth.gov/chdwalton/Community_Health/Community_Health.htm)

Walton Community Health Improvement Partnership		MINUTES
Date: May 18, 2016		Time: 9:00 – 11:00
Leader: Jamie Carmichael		Facilitator: Jamie Carmichael
Recorder(s): Patti Roberts		Timekeeper: Holly Holt
Meeting Purpose: Mobilizing for Action through Planning and Partnerships (MAPP) – a strategic approach to community health improvement. <a href="http://www.myfloridaMAPP.com">www.myfloridaMAPP.com</a>		
Topic		Who?
Meet and Greet		All
<b>1.0 Introduction and Housekeeping</b> <ul style="list-style-type: none"> <li>• Meeting Purpose</li> <li>• Meeting roles, ‘housekeeping’, handouts; completing sign-in sheet, agency announcement forms, and evaluations</li> <li>• Review of minutes from March 16, 2016 meeting. <b>No changes.</b></li> </ul>		Jamie Carmichael
<b>2.0 Partner Updates &amp; Announcements</b> <ul style="list-style-type: none"> <li>• DOH-Walton, WCHIP Steering Committee Updates</li> <li>• Holly Holt-DOH Hurricane Preparedness Exercise was this week. We did not have a major role. We participated in a training exercise on behavioral health. Advised everyone to update their hurricane plans, and we have the Florida Emergency Preparedness Guide available, if you need them. Holly participated in the WEB management EOC training. The WCHC Annual Board meeting and luncheon is June 16, please let Denise Flynn know if you would like to attend. The Healthy Babies Community Engagement meeting is June 15<sup>th</sup>. The meeting will address infant mortality. The Healthy Start Coalition Baby Shower will be held May 26 with the focus on fathers.</li> <li>• Kathryn Barley – update on the High School class for the 13 students with BMI over 40</li> <li>• Penny Eubanks-Tobacco cessation classes, Tai Chi in Santa Rosa Beach, The new STRIDE group consist of 19 students from Freeport middle and High school</li> <li>• Tina Odom- CARF accreditation. 211 is working on Updates and a site visit. Talking with Santa Rosa County to develop 211 possibly for 2017. The addition of Okaloosa County required an increase in staff.</li> <li>• Chris Mitchell- NWFL Health Center acquired dental and primary care from Gulf, Bay, Calhoun, Holmes and Washington. They have a mobile medical bus which helps with providing services to nursing homes. There are several job openings for LPN, RN, Desk clerks. Jobs are posted on Pancarefl.org.</li> <li>• Chief Mark Weeks – City of DeFuniak Marshall- There have been a lot of parades and events in DFS. Please contact his office if you are scheduling an event and need police assistance</li> <li>• Brain Callahan – reminded everyone about Lake Fest 5/21</li> <li>• Sherry Hundley – Children’s Advocacy Center. The new building has a training room available with audio visual equipment, a kitchen and an outside grill.</li> <li>• Bethany Ledbetter – Sharing and Caring. They are accepting clients for utility assistance. The assistance will help with past due bills but not deposits. The request should come on agency letterhead. The can also assist with food, clothing, furniture, water.</li> <li>• Cheryl Stacey – AHEC. A new set of painting classes have been scheduled.</li> <li>• Meg Norwood – Sacred Heart. Gave an update on construction project with will house 24 beds and 14 educational and observation rooms. There will be a pediatric after hour’s clinic in the Market Shoppe at San Destin. Sacred Heart is recruiting physicians. They have participated in an active shooter drill.</li> <li>• The WCHIP Steering Committee will meet then join the Healthy Babies Community Engagement meeting. Meg Norwood commented on the Healthy Baby Initiative, that Sacred Heart had already received funding for a Healthy Baby friendly hospital. Kathryn Barley noted that DOH Walton had started support groups for families, including a group named Blossoms to serve teenage pregnancies.</li> <li>• <i>The July 20<sup>th</sup> WCHIP meeting will be cancelled due to scheduling conflicts and vacations.</i></li> </ul>		All

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<ul style="list-style-type: none"> <li>Jamie Carmichael reported that DOH Walton had completed Strategic Planning meetings and once everything has been compiled it will be shared with WCHIP. The Strategic Plan will be aligned with the DOH plan.</li> </ul>	
<p><b>3.0 Review Strategic Priorities – Break into workgroups, evaluate progress, update implementation plan, and provide brief report to partnership</b>  <b>**3/5 Objectives complete – Need to be completed by June 30<sup>th</sup>.</b></p> <ol style="list-style-type: none"> <li>1. Improve Healthy Behaviors: Objective 1.1 – Complete, 1.2 Incomplete. – Brandi will wrap up. We are still trying to gather data as to how the usage data will be recorded;</li> <li>2. Increase use of screening services, preventive services and/or primary care services: Objective 2.1 – Complete, 2.2 Incomplete. Holly commented the plan has not been completed as we have not been able to get into the schools and have not received the feedback from the school board.</li> <li>3. Increase awareness of local resources: Objective 3.1 Complete. Bryan Callahan reported that social media ( Facebook page) has been helpful but we still need to find ways to get information out to the community</li> </ol>	
<p><b>4.0 MAPP Assessments – Jamie Carmichael</b></p> <ul style="list-style-type: none"> <li><b>Update</b> – All four MAPP assessments and the Community Health Needs Assessment (CHNA) have been posted on the website</li> <li><b>Next Steps</b> – Create our Walton Community Health Improvement Plan during the Summit (November) for priority health issues:             <ol style="list-style-type: none"> <li>1) Substance Abuse and Mental Health</li> <li>2) Healthy Weight</li> <li>3) Provider Availability and Access</li> </ol> </li> </ul>	
<p><b>5.0 Website Update – Jamie Carmichael</b></p> <ul style="list-style-type: none"> <li><b>Update</b> – WCHIP meeting agendas and minutes have been added to website</li> </ul>	
<p><b>6.0 New Business</b></p> <ul style="list-style-type: none"> <li>Discuss Planning Annual Summit, November 15<sup>th</sup> - The Summit has been moved to November. Community partners will be invited to participate to build a strong plan. A committee will be formed to work on the Summit. Steering Committee Chair Bryan Callahan advised the steering committee will assist. A short discussion was held on the summit, seeking ideas for the location and speakers for the summit. Please let Holly Holt know of your ideas. She will also present at the ECCHO meeting on June 1.</li> <li>Discussed about visiting with other CHIP groups in our region prior to the summit and possibly looking into regional projects. Steering committee with discuss in more detail in August.</li> <li>Consider rotating meeting locations after summit - Jamie Carmichael brought up suggestions she had received for moving the WCHIP meetings to different locations. A short discussion was held and it was agreed this topic would be researched and changes would be for the 2017 year.</li> </ul>	All
<p><b>7.0 Wrap Up, Next Steps, Meeting Evaluation</b></p>	
<p><b>NEXT WCHIP MEETING IS Wednesday, September 21, 2016</b>  <i>The July 20<sup>th</sup> WCHIP meeting was cancelled due to scheduling conflicts and vacations.</i></p>	
<p><b>Next WCHIP Steering Committee Meeting: June 15, 2016 (will join Healthy Babies meeting at 9:30)</b></p>	

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**MEETING EVALUATION**

Please evaluate the meeting today. If you respond NO to a question, please explain and offer suggestions for improvement. Thank you.

			YES	NO
1	Purpose	I clearly understand the purpose of the meeting today and what we are trying to accomplish.	5	
2	Agenda	The agenda was well planned and organized.	5	
3	Limits	We stayed on task and focused at this meeting.	5	
4	Rules of Conduct	Rules of conduct (ground rules) were followed today	5	
5	Outcome(s)	This was an important and productive meeting.	5	
6	Outcome(s)	Today’s meeting was worthwhile to me.	5	
7	Evaluation	WWW (What Went Well) or strengths of meeting The sharing of info at the beginning and getting ideas together for location. Discussion of changes planned to strengthen WCHIP. Organization updates. Good “Best Practice” presented. Discussion of changing the location of meetings to the South end of Walton county.		
8	Evaluation	WCHGB (What Could Have Gone Better) or weaknesses of meeting		
9	Evaluation	What ideas do you have to improve our partnership meetings? A presentation about a health best practice “What is working in the community as a model to enhance”. Move meetings to South Walton.		
10	Overall	Overall, how would you rate the meeting today? (Circle one.) Poor                  Fair                  Good 3                  Excellent 2		
<b>Other comments:</b>				